



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1st	April	2017		31st	March	2018

## Section A Reference and administration details

**Charity name**

Leeds City Athletic Club

**Other names charity is known by**

**Registered charity number (if any)**

1147558

**Charity's principal address**

John Charles Sports Centre  
 Middleton Grove  
 Leeds  
**Postcode** L11 5DJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Richard Cooke	Chairman		
2	David Michael Driscoll	Treasurer	From 26 November 2015	
3	Steve Howard Linsell	President		
4	Ruth Gavaghan	Secretary		
5	Rachel Dyson	Trustee		
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Members' club
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Election by membership

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

<p>The promotion of community participation in healthy recreation in particular by the provision of facilities and coaching for athletics.</p>
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Organisation of athletics coaching  
Organisation of athletics events  
Management of athletics teams  
Fundraising for local athletic facilities

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Club has continued to organise coaching and associated athletic activities in Leeds including provision for disabled athletes. Members are encouraged to enter road running, cross-country, track and field and sports hall competitions. Teams have been active in local and national competitions across all age groups.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserve funds are deposited in the Club's HSBC current and deposit accounts. Adequate reserves are held to ensure continuance of Club's objectives.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Driscoll	Ian Cooke
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chairman

**Date** 05/04/18



Leeds City Athletic Club 1147558

**CC16a**

**Receipts and payments accounts**

For the period from 06-Apr-17 To 05-Apr-18

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
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**A1 Receipts**

Club Night Takings	18,875	-	-	18,875	
Subscriptions	4,894	-	-	4,894	
Subscriptions 2018-19	5,614			5,614	
Sale of Kit inc Hoodies	1,028	-	-	1,028	
League reimburse / YDL Hardship	1,512	-	-	1,512	
EA Levy	1,799	-	-	1,799	
EA Levy 2018-19	2,426			2,426	
Entry Fees inc Xmas run	145	-	-	145	
Northern Athletic Levy	318	-	-	318	
Club Dinner / Tickets / Raffle	3,049			3,049	
Donations / Sponsorship	855			855	
Travel	899	-	-	899	
Satalite Club Revenue	1,650	-	-	1,650	-
Indoor competition		-	-	-	
Interest	8			8	
Sundries	399	-	-	399	
<b>Sub total (Gross income for AR)</b>	<b>43,471</b>	<b>-</b>	<b>-</b>	<b>43,471</b>	<b>-</b>

**A2 Asset and investment sales, (see table).**

	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Total receipts**

<b>43,471</b>	<b>-</b>	<b>-</b>	<b>43,471</b>	<b>-</b>
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**A3 Payments**

Hire of Facilities	21,481	-	-	21,481	
Coach / Travel	3,134	-	-	3,134	
EA affiliations	5,720	-	-	5,720	
League affiliations	1,031	-	-	1,031	
Entry fees	2,975	-	-	2,975	
Postage / Printing / Stationary	394	-	-	394	
Kit include Hoodies	2,327	-	-	2,327	
Award evening	4,394	-	-	4,394	
Match Costs inc Home matches	1,202	-	-	1,202	
Website		-	-	-	
Indoor meeting		-	-	-	
Coaching fees	355	-	-	355	
Sports Therapy	460	-	-	460	
Physiotherapy	819	-	-	819	
Equipment	1,017	-	-	1,017	
Donations				-	
				-	
Sundries	244			244	
				-	
				-	
<b>Sub total</b>	<b>45,553</b>	<b>-</b>	<b>-</b>	<b>45,553</b>	<b>-</b>

**A4 Asset and investment purchases, (see table)**

Pole vault		-	-	-	
		-	-	-	

CCXX R1 accounts (**Sub total**)

1	-	-	-	-	13/09/2018
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<b>Total payments</b>	45,553	-	-	45,553.00	-
<b>Net of receipts/(payments)</b>	- 2,082	-	-	- 2,082	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	- 2,082	-	-	- 2,082	-

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	12,011	18,374	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>12,011</b>	<b>18,374</b>	<b>-</b>
(agree balances with receipts and payments account(s))		Agreement Error	Agreement Error	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Athletics kit & equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Driscoll	
	Ian Cooke	